GRADUATION 2001

Congratulations on reaching your final year of study at RMIT University. After you finish your final exams and assessment tasks, Graduation is a chance for you, your classmates, your family and your friends to celebrate your achievement. Soon you will be leaving the university and seeking your own path in the world. The staff of RMIT University wish you every success.

FOR GENERAL ENQUIRIES ABOUT THE EVENT…

Please visit the website www.graduation.rmit.edu.au, e-mail graduation@rmit.edu.au or call the Graduation 2000 hotline on 9925 2310.

If you have any queries regarding awards…

AWARDS UNIT
STUDENT INFORMATION SERVICES
Higher Education Students
Brunswick Building 514
telephone 9925 9141 or 9925 9144
e-mail awards@rmit.edu.au

TAFE Students
City Building 9 level 1 room 38
telephone 9925 3700
e-mail awards@rmit.edu.au

If you have any specific questions about your academic progress…

FACULTY OF APPLIED SCIENCE
Student Administration Unit
Bundoora Building 251 level 2 room 53
telephone 9925 6102
City Building 10 level 9 room 6
telephone 9925 2662

FACULTY OF ART, DESIGN AND COMMUNICATION
Student Administration Unit
City Building 2 level B room 4
telephone 9925 2525

RMIT BUSINESS
Student Administration Unit
City Building 108 level 6 room 1
telephone 9925 5985

FACULTY OF THE CONSTRUCTED ENVIRONMENT
Faculty Student Administration
City Building 8 level 8 room 22
telephone 9925 3956

FACULTY OF EDUCATION, LANGUAGE AND COMMUNITY SERVICES
Student Administration Unit
Bundoora Building 220 level 4 room 4
telephone 9925 7870

FACULTY OF ENGINEERING
Engineering Undergraduate Student Administration
City Building 10 level 4 room 2
telephone 9925 3261
Bundoora East Building 251 level 3 room 42
telephone 9925 6021
Fishermans Bend Building 9 level 2 room 40
telephone 9647 3085

ENGINEERING POSTGRADUATE STUDENT ADMINISTRATION
City Building 56 level 3 room 7
telephone 9925 4273
Bundoora East Building 251 level 3 room 42
telephone 9925 6021

FACULTY OF LIFE SCIENCES
Faculty Student Administration Unit
Bundoora West Building 201 level 2 room 11
telephone 9925 7096

WEDNESDAY DECEMBER 19, 2001
COLONIAL STADIUM
MELBOURNE
GRADUATION 2001
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WEDNESDAY DECEMBER 19, 2001
COLONIAL STADIUM
MELBOURNE
GRADUATION 2001
Questions you might ask...

Will I be eligible to graduate?
To receive your award at the graduation ceremony, you must:

- complete and return the Application to Graduate form to the Awards Unit by August 1, 2001;
- ensure all debts have been cleared with RMIT Revenue Office (local students) and RMIT International Services Pty Ltd. (international students);
- complete and return Confirmation of Attendance – Graduation 2001 form by October 31, 2001; (an information pack and this form will be mailed to you in the first week of October)
- submit your work on time;
- pass all your final exams and assessment tasks;
- complete all the requirements of your program; and
- be authorised by your faculty to receive your award.

How will I get my graduation gown?
In the first week of October 2001, you will be mailed an information package providing you with further details of the ceremony and gown hire. You will be able to hire your graduation gown from RMIT. Your gown will need to be collected from RMIT Storey Hall, 342 Swanston Street between December 8 to 10, 2001. Specific times will be advised in the information pack.

What will the ceremony be like?
The ceremony will build on the success of Graduation 2000 and implement improvements and suggestions received from students, guests and staff.

It will preserve the tradition of past graduations, whilst adding a contemporary approach to help make the evening memorable for all participating students and their guests. The ceremony is expected to last 90 minutes with celebrations continuing afterwards. The Graduation Ceremony will include academic processions, well-known guest speakers, a range of entertainment and pyrotechnics display.

What time is the ceremony being held?
The ceremony will commence at 7pm. Gates will open at 3pm.

Will I receive my award individually?
Yes, every eligible student will receive his or her award on stage.

Will my family and friends be able to see me?
Yes, the seating arrangements have been strategically tailored for Graduation 2001. Your family, friends and guests will be seated close to the relevant faculty graduation stage to share your special moment.

How will I get tickets for my friends and family?
In the first week of October 2001, you will be mailed a Confirmation of Attendance – Graduation 2001 form. This form will enable each graduate to apply for up to four primary seats and additional guest seats. Forms must be returned to the Awards Unit by October 31, 2001. Additional ticketing information will be included in the information pack.

Can I take photographs and videos?
Yes, you and your guests can capture the important moments on film. Professional photographers will be available at the stadium starting from 3:00 pm. Professional videos will record the ceremony and can be ordered. Photography times and order information will be specified in the information pack.

Can I get further information?
This information is correct at the time of printing. Updates will be available by contacting: e-mail - graduation@rmit.edu.au website - www.graduation.rmit.edu.au telephone - 9925 2310

Can I participate?
You can participate in the December graduation if:

(a) you have completed all your program requirements in first semester 2001; or
(b) you are enrolled in sufficient subjects in second semester 2001 to complete your program requirements in 2001.

If you are finishing in second semester and need to sit a supplementary exam, hand in your work late or have any outstanding assessments, there will not be enough time for the University to verify your results before graduation. You will not receive your actual award, however you can still participate with your classmates in the 19 December ceremony. You will be able to dress in an academic gown and receive acknowledgement of your attendance on the day.

What happens if I do not attend a graduation ceremony?
If you have satisfied all the requirements for your program and have submitted your Application to Graduate form by August 1, 2001 to the Awards Unit, your award will be conferred in absentia and your certificate will be forwarded to you by certified mail in February 2002.

How do I participate?
1. Complete and return the Application to Graduate form to the Awards Unit by August 1, 2001.
2. Complete and return the Confirmation of Attendance – Graduation 2001 form to the Awards Unit by October 31, 2001. (This form confirms your attendance to the December ceremony and requests your gown and ticket requirements)

Your completed forms should be returned in the enclosed reply-paid envelope or mailed to:
Awards Unit
RMIT
25 Dawson Street
Brunswick Vic. 3056

What type of graduation gown will I wear?
RMIT University has regulations on the type of gown worn at graduations. Different qualifications have different academic gowns.

For example, Bachelor and Master degree students will wear a traditional Oxford cloth gown together with a coloured hood worn over the shoulders and trowcher with black silk tassel. Diploma students wear a black gown together with a coloured hood worn over the shoulders and trowcher with black silk tassel. Doctor of Philosophy (PhD) students wear a black gown faced with scarlet silk, a scarlet hood and a doctoral bonnet.
GRADUATION 2001
Melbourne
Colonial Stadium
Wednesday December 19, 2001

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telephone 9925 7170

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Faculty Student Administration Unit
Bundoora West Building 200 level 2 room 11
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Congratulations on reaching your final year of study at RMIT University. After you finish your final exams and assessment tasks, you will have the chance to graduate. This is a chance for you, your classmates, your family and your friends to celebrate your achievement.

Graduation is a special occasion. We hope that you enjoy the day and that you take some time to reflect on your time at RMIT University.